

**MINUTES ST. GERMAIN PLANNING AND ZONING COMMITTEE  
MEETING: OCTOBER 12, 2004**

**Meeting Type:** Regular Meeting of the P & Z Committee. The chairman noted that this was a duly called meeting in accordance with the Wisconsin Open Meeting Law.

1. **Call to Order:** The meeting was called to order at 5:00 P.M. by Ed Odette, Chairman
2. **Roll Call -Members Present:** Bill Joost, Ed Odette, Ted Ritter, Mary Platner, Tim Ebert-Zoning Administrator, Tom Martens-town clerk. Don Buccholtz was absent. Willy Weber and Todd Wiese were also in attendance.
3. **Approve Agenda:** Motion Ritter seconded Platner that the agenda be approved as posted. Approved.
4. **Approval of Minutes:** Motion Ritter seconded Joost that the minutes of the October 4, 2004 meeting be approved as written. Approved.
5. **Public Comments:** There were no public comments.
6. **Zoning Administrator Report – Discussion/Action**
  - 6A. **Travelway Permits:** Motion Ritter seconded Platner that a travelway permit be issued to Lance Wirth on Basswood Ave. in Birch Springs. Approved.
  - 6B. **Golden Retreat Buffer:** Motion Joost seconded Ritter to table until Mr. Brennen submits a more complete proposal that can inform the committee of his plans. Approved.
7. **Ordinance Amendments:** The ordinance amendments were not discussed.
8. **Rezoning – Discussion/Action**
  - 8A. **Rezoning:** Ms. Platner had sent a fax to John Williams from Foth & Van Dyke. She wrote concerning the three possible errors in the zoning map: (1) The northern entrance of the Snowmobile Hall of Fame from Residential Low Density to Community Highway Business; (2) South line of Indian Woods Subdivision from Community Highway Business to Residential Medium Density; (3) northern portion of Section 34 from Lakeshore Residential District to Multi-Family Residential District. Willy Weber had a copy of a map that showed his property in Section 34 as Downtown Business. Mr. Williams had not yet responded to Ms. Platner's fax. Motion Joost seconded Ritter that the map changes be tabled pending an answer from Foth & Van Dyke. Approved. The committee thought that they would have the information by the next regular meeting. Mr. Odette will call Mr. Weber.
  - 8B & 8C: Were tabled with 8A.

**9. Subdivision Approval – Discussion/Action:** No discussion.

**10. Conditional Use Request – Discussion/Action:** No discussion.

**11. Plat and Survey – Discussion/Action:** No discussion.

**12. Miscellaneous Agenda Items – Discussion/Action**

**12A. Scott Palmer Property:** At the October 4, 2004 meeting, there had been a motion by Mr. Joost that Mr. Palmer needed to apply for a variance. After reviewing Mr. Palmer's situation once again, the committee once again agreed that pursuant to Sections 1.57 and 1.58 of the St. Germain Zoning Ordinance, Mr. Palmer should apply for a variance. Mr. Odette will send a letter to Mr. Palmer. Mr. Palmer should be advised that he would need a clearer sketch of his proposed addition with all of the setbacks labeled. It would also be possible that if his addition could be moved over two more feet from the lot line that he may not need a variance at all.

**13. Letters and Communications:**

**13A. Mr. Odette:** Mr. Odette noted that he had sent letters to Mr. Toynton concerning his proposed change of use of his cottage, to Mr. Klosinski concerning his property on Cedar Ave., and to Mr. Jakubek concerning the landscaping at the carwash

**13B. Rogacki Property:** The committee agreed that the Rogackis needed a more accurate drawing of their proposed garage. Mr. Ebert is to notify the Rogackis that if the garage were to be within 5 to 8 feet of the lot line, they would need to bring a survey to the Public Hearing on October 27, 2004. If the garage were beyond 8 feet from the lot line, they would not need the survey.

**14. Committee Concerns:**

**14A. Miller Property:** The committee wanted to know what was happening with the Miller property on Lingo Lane. Todd Wiese stated that Mr. Miller had pretty much finished the outside of the building. Mr. Wendt was supposed to have sent a letter to Mr. Miller letting him know when he had to be finished with the work.

**6B. Ordinance Amendments:** Mr. Ritter wanted to know where we were with the badly needed ordinance amendments. It also seems as though they will not get finished at a regular meeting. Ms. Platner suggested special meetings just for the amendments.

**6C. Board of Appeals:** Mr. Odette had sent the Board of Appeal amendments to Dawn Schmidt, Vilas County Zoning Administrator. So far he has not heard anything from her.

**15. Time and Date of Next Meeting:** The next regular Planning & Zoning Committee meeting will be on Monday, November 15, 2004 at 5:00 P.M. in the boardroom of the Old Red Brick Schoolhouse. There will also be the Rogacki CUP hearing on October 27, 2004 at 5:00 P.M.

16. **Adjournment:** Motion Joost seconded Ritter that the meeting be adjourned. Meeting adjourned 6:25 P.M.

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Town Clerk

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Chairman                      Vice Chairman                      Member

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Member                      Member