

Meeting of the St. Germain Red Brick Schoolhouse Historical/Restoration Committee- March 15, 2004

Chairperson Ted Ritter called a regular meeting of the Red Brick Schoolhouse Historical/Restoration Committee (RBSHRC) of February ~~February~~ March 15, 2004 to order at 6:30 pm in the Red Brick Schoolhouse Town Meeting room. **Roll call:** Lee Holthaus-absent, Ted Ritter-present, Leon 'Andy' Anderson-present, Marlene Bartelt-present, Roger Weber-absent, Patty Schoppe-present, Linda Odette-absent. Quorum was established. Mr. Wm Kelly, Professional Engineer was present on behalf of the committee. Also present were eleven citizens.

Open meeting verification: Posted by Ted Ritter, and the meeting notices have been posted at the following locations:

St. Germain Red Brick Schoolhouse, St. Germain Community Center.

Approval of Agenda: Motion by Patty Schoppe that the Board approves the agenda as presented. Second by; Andy Anderson. Voice vote unanimous. Motion carried.

Minutes of Past Meeting: This is the first meeting of the RBSHRC. There are no past minutes.

Discussion / Action

1. Initial discussion of committee needs Ted Ritter reported that:

Website: He met with Wayne Oberberg, Intrepac Website consultant for the www.townofstgermain.org website. There will be a page(s) for the RBSHRC with information on who and why we exist. There will be links from this information page that will show: minutes, committee reports, fundraising opportunities, and current and past newsletters. Any member of this town committee should email to services@interpace.net or contact Wayne at 479-2966 or talk to Ted. Use the website address on all our correspondences.

Ted would like to see a list of donations shared (anonymously listed on line) so the community is kept up to date on what is happening.

All Committees: Board members should feel free to use their own contact numbers and addresses for their committee needs, so they get feedback directly.

Fax is best way to communicate. Email should be used sparingly.

Publicity Chairperson: Patty Schoppe. Publicity in newspapers and on TV should go through the proper channels:

Financial/Banking Coordinator F/B.C. Chair needs to keep a ledger of every donation, plus an up to date copy on a hard drive somewhere that could duplicate the list at a minutes notice. Every donation needs an absolute paper train. No cash items should be accepted. Please ask them to write a check to the Red Brick Schoolhouse Historical/Restoration Fund-Town of St. Germain. They must be given a receipt.

The F/B.C. is also in charge of getting the money to Val.

Historian Chairman: Andy Anderson. Produce a sheet of where and what you want to reach out to the community to send or donate. Send through publicity.

Fundraising Chairperson: Marlene Bartelt. We will have a link on the website for fundraising information: past, present and future. Send to publicity.

Town Needs for space: Roger Weber will need to contact all clubs, government meetings, service clubs, etc that need space weekly, monthly or yearly. We need to know this in order to determine what we will be doing with the building.

- 2. The Red Brick Schoolhouse Historical/Restoration Committee members/structure are:** Ted Ritter and Lee Holthaus; Co-Chairmen, Marlene Bartelt; Fundraising, Patty Schoppe; Recording Secretary, Publicity and Grant Coordinator, Linda Odette; Financial Record keeper and Banking Coordinator, Leon 'Andy' Anderson; Historical Research, Roger Weber; Determining future space needs of the community, pending their agreement to serve and approval by the Town Board at the April Monthly Board Meeting.
- 3. Recognition of past and future involvement of citizens** not initially named as committee members and encourages them to stay involved as vital members of the sub-committees that will

Approved Minutes with corrections. PaS 3/31/04

make this work well. This community has come together to support this and we should do a general recognition in the next newsletter.

4. **We are all in agreement that the initial phase for the building will be limited to** restoring the exterior windows and front doors, repairing the fascia, soffet and roofing on the ~~1941 edition~~ **original building**, and covering the asbestos tiles on the basement floor, steps and entryway. No work done until bids are received, contributions have been collected and approval to proceed has been granted by the Town Board. This phase of the project does not include the bathrooms or handicap accessibility.
5. **Financial records will be updated, organized** and monies going into the new town account, Marlene will be in charge of this.

Committee Concerns:

- Marlene: How do we fund the fundraisers and have access to some operating money? How do we get a beer, wine, set-ups license?
- What is the objective of this group? To begin steps leading to the restoration of the outside of this building so we can get historical status and thus, funding.
- Mr. Kelly was instructed to ~~get bids~~ **prepare specs** on replacement door, redo shingles, cover-up asbestoses, prepare bids.
- Meanwhile the committees continue to raise funds for these projects.
- The back schoolrooms will be needed for Board use during the construction.
- Get a plumber to fix the hot water situation; this is a minor repair. (Marlene)
- Get Fed ID number for committee members from Tom Martens
- Ask Peg to get the Town Crew to move the piano (fixed by RBSHRC and donated to the Town of St. Germain) to the voting room. Shirley Erickson will make a cover for it.
- Bills ready to pay:
 - i. Piano repair 157.40
 - ii. T-shirts 400.00
- Update stationary to reflect the town website.
- Contactor who gets bid will be responsible for checking condition of windows in schoolrooms.

Citizens Concerns

- Accesses to building for the Auction (which will be held on May 1st) drop offs. Every Tue/Thurs 6-8 and Sat 1-3 until the auction.
- We still need an auctioneer-
 - Contact ERRRA at the Hockey Rink
- Poster Contest with the school children
- What goes on the receipt that makes it a tax deductions
- One citizen had concerns on how it was going to be paid.
 - Bottom line is the use of the building will dictates the costs and extent of repairs.

Next Meeting: Wednesday March 31, 2004 6:30 at the Red Brick Schoolhouse

Motion by Patty Schoppe that this committee adjourns. Second by Andy Anderson. Voice vote unanimous. Motion carried. The meeting adjourned at 8:35 p.m.

Patty A Schoppe, Recording Secretary
Red Brick Schoolhouse Historical/Restoration Committee
3/18/04
also on; www.townofstgermain.org