

# TOWN OF ST. GERMAIN PUBLIC WORKS COMMITTEE MEETING

April 21, 2008 @ 8:00 a.m.

Peggy Nimz, Chairperson; Todd Wiese, Co-Chairperson  
Committee Members: Fred Radtke (non-voting), Jim Lenz, Mary Platner and Tim Ebert

It was noted that this meeting was posted in accordance with public meetings laws, State of Wisconsin Statutes.

1. **CALL TO ORDER:** Public Works Chairman Nimz called the meeting to order at 8:00 a.m.
2. **ROLL CALL:** Present were Peggy Nimz, Chairman; Todd Wiese, Vice-Chairman; Jim Lenz; Tim Ebert; Fred Radtke; and Mary Platner.
3. **APPROVAL OF AGENDA:** Todd made a motion to accept the agenda as posted. Jim seconded the motion. Motion carried.
4. **APPROVAL OF MINUTES:** Todd made a motion to accept the minutes as recorded. Mary seconded the motion. Motion carried.
5. **ITEMS FOR CONSIDERATION (APPROVE, DISAPPROVE, TABLE):**
  - 5.1 ***Maintenance of Private of Roads:*** After seeking legal counsel it was recommended that any road plats that do not say private on them that were submitted to the county for approval, and were approved, to be considered a town road by state statutes. A motion was made by Todd to consider Woodland Drive a "minimum maintenance" road and to maintain is as such. Mary seconded the motion. Tim opposed the motion. Motion carried. Tim and Fred stated that they don't agree with the recommendation from legal counsel and should get another opinion.
  - 5.2 ***GIS - Establishing Time Frame with Cryspell Snyder:*** Peggy contacted Jason from Cryspell Snyder and explained her concerns on the project with him. He has emailed a projected list of the addresses in St. Germain with the current and new addresses. Peggy will forward the list to the committee and have them review it. Peggy will call Jason on Friday and begin to go over any noted errors or questions.
  - 5.3 ***Caring for Kids Project - Town's Involvement:*** Peggy will contact Jenny and get their time line that was approved at the meeting. May 13<sup>th</sup> is the date that they intend to move the playground equipment from the old shelter to the new site. Due to the fact that the new park will be taking over a few of the flea market vendor spots, we will take down a few trees near the skateboard park for vendors to be placed there. They will also help move some of the playground equipment to the new site that will be used. Peggy to check on post hole digger from the golf course to use on that day.
  - 5.4 ***Vehicle Maintenance Garage:*** Tim was asked to meet with the Primetimers and pick two to three locations where he felt the proposed garage could sit and then report back to us.

- 5.5 2008/2009 Road Maintenance:** We are currently waiting for final prices for Birchwood Drive, Sunrise Lane and possibly Jackson Lane. We have verbal agreements with Pitlik and Wick and the county to help with the portion from Highway 155 to the gravel pits. With this assistance, this portion of the road would not be regulated to the spring road limits. The committee also is recommending that Lost Lake Drive North and West, and Half Mile Road be done in 2009. We are currently looking at Wilderness Road (subdivision) and the community center parking lot for 2010. It was also mentioned that at the annual meeting, Brian Sherren made a comment that all the town roads that were done in the '80's did not meet any specifications and are now all considered to need total reconstruction.
- 5.6 Skateboard Park Repairs and Spring Maintenance:** It appears that there has been some cleaning done around the park. The kids are starting to make new ramps and asking for help with improvements. The Lioness has set money aside for them when they begin to put up the fence. The kids have also requested power over there so they can play music and use their power equipment for building and maintaining the park.
- 5.7 Town Shelter on Highway 70:** The committee decided that the roof is good condition and doesn't need any repairs at this time. The building will have to be painted this spring. Tim will pick up some paint and Craig can paint it as time is available. Tim and Todd will go over and compare the two BBQ pits and determine which one is better condition to be saved. The other pit will then be demolished and removed. We did get permission last year from the Lost Lake Association to remove the one that they donated. The appliances will also be removed. Fred thought that the stove/oven in the south pavilion was better than the one in the north pavilion. We will take a look at them and dispose of the one that is worse off. Minimum maintenance needs to be done on the horseshoe pits. Bathrooms are in good condition, however, they will need to be shingled. We already have the shingles, its will just need man power.
- 5.8 Shelter Building Behind Chamber:** Todd received bids for the project last fall. Northland Builders gave the best bid of about \$5,000.00 for a 20 x 32, metal, free standing structure with a roof. Todd will get updated bids and we'll make the recommendation at the next called town board meeting. The town crew can repair the area in the concrete floor where the fireplace was.
- 5.9 Concrete Work for Community Center and North Pavilion:** Tim will make contact with Brian Pitlik to see if we would be better off going with decorative black top in front of the community center instead of concrete. It was thought that it would last longer due to the salt and sand that is used during the winter. Tim will also call Vogel and see what his thoughts are on the floor at the pavilion.
- 5.10 Maintenance on North Pavilion:** As stated in 5.9, Tim will be contacting Vogel to see what can be done with the corner slab floor. Fred pointed out that the ceiling needs to be done and a portion of it needs to be painted, stained, sanded, and power washed. Fred will go over there after the meeting today and make a list.

- 5.11 Soccer Field Spring Preparation:** Peggy is waiting for a call from Chuck Vogel with regards to what was paid for out of the contract from last year. Chuck thought that they deducted the 155 yards of screened top dirt and the hydro seeding. The committee was not sure of this and will wait for Tom to return and find out what was paid. Chuck said he would honor his contract if it was to be done yet. It was also mentioned that we need to view the top dirt before it is brought in. Chuck also advised that he would power rake the field this spring. Consideration also needs to be done with regards to the setting off of the fireworks. Peggy will make contact with Jeff from Bartalota for suggestions.
- 5.12 Repair Work for Chamber Parking Lot:** Peggy will ask Brian to look at the parking lot at the chamber and find out what it would cost to repair it. Apparently it went through a bad winter with plowing and got tore up.
- 5.13 Minute Taking Structure:** The Public Works committee was given approval to pay to have the minutes taken at all meetings. Peggy has spoken to Tom in the past and he said he would be interested in doing it just as he does for Planning & Zoning. He just needs a consistent meeting schedule.
- 5.14 Hike & Bike Trail Sweeping:** Peggy contacted Steve from the golf course and he will be putting the brush on this week. Tim will pick up the tractor and have Craig begin clearing as much as he can. We would like as much done by this weekend because of the cancer charity walk that is taking place on the trail this weekend.
- 5.15 Clean-up of Old Park:** Once the contractor, Stan Healy, has picked up everything per his contract from the park, our crew will go in and dispose of what is left, then begin to fill, soil and seed the area. There was a mention of black topping or putting in a road through there but until there has been a decision made regarding the Red Brick School House it will remain as is.

**6. CITIZEN COMMENTS:** No citizens were present.

**7. COMMITTEE CONCERNS:** Peggy was concerned about the loss of businesses in the downtown business area. Mary will call Eagle River and find out what grants were available to them when they re-did their downtown area and what kind of promotions they did to bring new businesses in.

Todd has been in contact with Rod Ingram, Northland Pines School District head engineer, regarding the plowing of the parking lot. Rod advised him that this is already budgeted according to the state rates. Todd recommended that we send them one invoice in the spring. Tim has been keeping records as to how many hours, personnel, etc.

Fred was concerned on how we will manage the heating and air conditioning system in the community center. Numerous thoughts were expressed. Mary suggested that we get the facts on how the system works and then make a decision. Nobody wanted to see the system running when the building was not in use but the problem was who was going to turn they systems on and off.

Mary would like to bring coffee to the monthly town meetings. She will donate the coffee. She feels the gesture makes the meeting more inviting.

Tim advised that Charlie Vogel was awarded the bid through the insurance company to fix the crack in the wall in classroom number 6. Tim will call and get it done as soon as possible. He also stated that Mike Vanmeter is selling his roller that the town has used in the past for compressing cold patch and other items. Tim will find out how much he is asking for it. Tim would like to see a golf cart or something similar such as gator for Craig to use during the summer for use on the grounds. He has found a 1992 utility vehicle for running around the park for \$1,450.00.

8. **ADJOURNMENT:** Todd made a motion that we meet again on Monday, May 5<sup>th</sup> at 2:00 p.m. and to adjourn the meeting. Mary seconded this motion. Motion carried.

Respectfully submitted,

Peggy A. Nimz, Chairman  
Public Works Committee