

# TOWN OF ST. GERMAIN

## PUBLIC WORKS COMMITTEE MEETING

April 9, 2008 @ 4:10 p.m.

Peggy Nimz, Chairperson; Todd Wiese, Co-Chairperson  
Committee Members: Fred Radtke, Jim Lenz, Mary Platner and Tim Ebert

It was noted this meeting was posted in accordance with public meetings laws, State of Wisconsin Statutes.

1. **CALL TO ORDER:** Public Works Chairman Nimz called the meeting to order at 4:15 p.m.
2. **ROLL CALL:** Present were Peggy Nimz, Chairperson; Todd Wiese, Co-chairperson; committee members Fred Radtke, Tim Ebert and Mary Platner, Jim Lenz was absent. Three members of the public were in attendance along with the Caring For Kids Project coordinators.
3. **APPROVAL OF AGENDA:** A motion by Todd Wiese, seconded by Mary Platner to approve the agenda as posted.
4. **ITEMS FOR CONSIDERATION (APPROVE, DISAPPROVE, TABLE):**
  - 4.1 ***Maintenance of Private Roads.*** Todd advised the committee that he is still waiting for direction from Mr. Lucarelli, the town attorney. He intends to advise the board of the recommendation at the next meeting.
  - 4.2 ***Transfer Station.*** Peggy advised that we have current received bids for the transfer station and town dumpsters. We are waiting for the bid packet from Veolia which will include our current contracts with them. Eagle Waste was represented in the audience and advised us to beware of automatic contract roll-overs. Peggy will advise the committee when more information is obtained.
  - 4.3 ***Establishing Regular House For The Yard Waste Facility.*** The committee discussed the proposed hours for the upcoming season. They will recommend to the board that we have it opened on Saturdays from 8:00 a.m. to 4:00 p.m. beginning May 17, 2008. The use of the facility will determine how long we will continue to have it open. Fred will create a form for the attendant as to keep track of the use of the facility. The committee will ask the board to approve a \$10.00 per hour rate and to advertise in the paper. It will also be recommended that the attendant be able to be trained to run the transfer station in the absence of John Shay.

As previously discussed, the state employee would not be able to work on Saturdays because we do not have anyone to supervise him. However, if an occasion such as bad weather happened, he would be able to attend the facility during the week.

**4.4 Job Description for Yard Waste Facility.** *A. State Employee.* See above paragraph. *B. Hourly Wage.* The job description would be for the attendant to keep track of the number of people using the facility and direct the residents where the waste should be emptied.

**4.5 GIS Update.** Peggy advised the committee that she has sent emails and made telephone calls to Nedd of Crispell Snyder without any success. She was finally advised that Nedd is no longer with the company. Peggy will be in contact with Crispell Snyder and advise them that we need to finish this project ASAP and without anymore funding to be paid to Crispell Snyder because numerous items were left hanging with Nedd's leaving.

**4.6 Upcoming Park Projects.** Caring for Kids Project displayed a chart with regards to the bids that they received for numerous items to complete their project. Mary made a motion to accept the bids as presented, Fred seconded the motion. Motion carried, Todd did not vote. Committee will make their recommendation to the whole board at the next meeting.

Mary will put an article in the paper stating that we will take the best offer on the items from the current playground, with items being "as is". The offers must be turned into Peggy by May 12<sup>th</sup>. The best offer will then be accepted by the Public Works committee with pick-up of the equipment to be by May 19<sup>th</sup>. Any items not picked up on that date will be disposed of.

**4.7 Vehicle Maintenance Garage.** Verdelle Mauthe advised the committee that the Primetimer's will be getting a new vehicle this fall. They will also be keeping their current one. With the current space problems at the Town shop and the addition of another vehicle, they would like to purchase and build a garage next to the Town shop. It was suggested that once the building is built that they would turn it over to the Town. This would be a similar situation as the Bo Boen's garage. Verdelle was asked to obtain the information, at least two site locations, and other pertinent information. Once this information is received she will then present it to Public Works and then to the board.

**4.8 2008/2009 Road Maintenance.** Discussion was had as to what roads will be done this year. After further discussion it was recommended that we do a reconstruct on Birchwood Drive. Factors included a verbal commitment from Pitlik and Wick and the County to increase the amount of asphalt and base from State Highway 155 to the gravel pit. With these increases that portion of the road would not have a weight restriction. Another factor was that a LRIP Grant was applied for on Birchwood Drive from the intersection of Tobin Lange Road to 0.10 miles East of Hemlock Road. Any additional funds that would remain would be considered for Sunrise Lane.

The culvert on North Lost Lake Drive needs to be replaced this summer. We are in the process of lining up the appropriate permits.

5. **CITIZEN CONCERNS:** None reported
6. **COMMITTEE CONCERNS:** Next meeting is scheduled for 8:00 a.m. on Monday, April 21, 2008 at the Town office.
7. **ADJOURNMENT:** A motion by Todd, seconded by Mary to adjourn.

Respectfully submitted,

Peggy A. Nimz, Public Works Chairperson  
Town of St. Germain