

**TOWN OF ST. GERMAIN
P. O. BOX 7
ST. GERMAIN, WI 54558**

**Minutes, Zoning Committee
August 30, 2023**

1. **Call to order, roll call:** Meeting called to order at 5:32pm. Ted Ritter conducted the meeting from Room 4 of the Community Center with a virtual attendance option. Committee members physically present in Room 4: Jimmy Vogel, Ted Ritter, Bob Schell, Beverly Przybylski, Brian Cooper, and non-voting member – Zoning Administrator June Vogel (hereinafter referred to as ZA Vogel).
2. **Public comments:** None
3. **Zoning Administrator updates:** One zoning ordinance citation was resolved in circuit court with the forfeiture being paid in full and the violation resolved. Two other alleged violations are pending.
4. **Discussion/action topics:**
 - a. **Approve minutes of 08/02/23 and 08/22/23 meetings:** Motion Vogel, second Cooper to approve as presented. Motion passed by a 4:0 voice vote with Schell abstaining.
 - b. **Review draft amendments to lot area requirements, 1.304, 1.305 and 1.306:** Discussion led to motion Schell, second Vogel to table for further consideration. Motion passed by unanimous voice vote. Cooper to draft further revisions for committee review.
 - c. **Approve correction to Chapter 1 fees for condo approvals not agreeing with fees stated in Chapter 5:** Przybylski still researching this. Ritter to send her copies of original Zoning and Division of Lands ordinances. Motion Cooper, second Schell to table. Motion passed by unanimous voice vote.
 - d. **Assist Zoning Administrator with Zoning Permit Application decisions:** One topic regarding a potential land division involving a large accessory building was discussed until ZA Vogel determined she now had enough understanding of the ordinances to provide answers to questions she had been asked. No actions taken by the committee.
 - e. **Informative St Germain zoning sign:** ZA Vogel suggested highway signage informing the public that St. Germain is zoned and that permits are required would help reduce zoning ordinance violations. Cooper offered to contact the State for current signage restrictions. This will be on a future agenda for further consideration.
 - f. **Discuss Ritter conversation with County Zoning regarding possible role of Town Zoning in helping permit applicants proceed with projects in a manner that does not cause potential future problems for either the Town or the project owner (i.e. building at too low an elevation resulting in water runoff problems from Town roads):** Ritter has still not discussed this with County Zoning and promised to do so later this fall.
 - g. **Approve August monthly Zoning Administrator compensation:** Motion Schell, second Cooper to approve the August ZA compensation in the amount of \$1,118.99. Motion passed by unanimous voice vote.

h. Committee concerns for future agendas:

1. October meeting: Review all pending ordinance revisions and forward to town board for consideration.
2. Begin discussion size restriction on attached garages.
3. Consider highway information signs re St. Germain being zoned. Also consider additional options for improving public awareness of Town Zoning.

8. Adjourn: Meeting adjourned by Ritter at 6:55pm.

Minutes prepared by Chairman Ritter