

**P. O. BOX 7
ST. GERMAIN, WI 54558**

Minutes, Zoning Committee – March 09, 2022

1. **Call to order:** Ritter called meeting to order at 5:32PM
2. **Roll call, establish a quorum:** Ritter conducted the meeting from Room 4 of the Community Center with a virtual attendance option. Committee members physically present in Room 4: Vogel, Cooper, Schell, Ritter, Strom and ZA Vogel. Keith Kashub of Double K Farms attended virtually.
3. **Public comments:** None
4. **Discussion/action topics:**
 - a. **Approve minutes of February 02, 2022 meeting:** Motion Vogel, second Cooper to approve minutes as presented. Motion passed by unanimous voice vote.
 - b. **Review Puetz CUP application & schedule public hearing:** Public hearing to be April 18, 2022 at 5:30pm. It is anticipated there will be no public comment received.
 - c. **Review Double K Farms Cup application & schedule public hearing:** Public hearing to be April 18, 2022 at 5:30pm.
 - d. **Review status of Old Highway 70 property:** Owner appears to be attempting to sell property. No other developments.
 - e. **Report 02/14/2012 action regarding enforcement of non-permitted shipping containers and confirm deadline for Ahlborn removal of containers from non-Kurtzweil locations:** Motion Strom, second Vogel that containers must be moved to Kurtzweil location by no later than 5:00pm, May 16, 2022. Motion passed by unanimous voice vote. ZA Vogel to inform Mr. Ahlborn.
 - f. **Draft setback revisions, final review:** Discussed and revised.
 - g. **Review Draft Zoning Permit “Posting” and “Violation” cards:** Discussed and revised. Motion Schell, second Cooper to approve both as modified. Motion passed by unanimous voice vote.
 - h. **Assist Zoning Administrator with Zoning Permit Application decisions:** No assistance requested
 - i. **Responding to zoning related questions:** Ritter reminded committee members that all questions received concerning zoning matters are to be referred to the Town Zoning Administrator to avoid potential problems associated with committee members answering such questions. All members agreed.
 - j. **Approve monthly Zoning Administrator compensation:** Motion Cooper, second Strom to approve Zoning Administrator compensation for the month of February 2022 in the amount of \$435.74. Motion passed by unanimous voice vote.
 - k. **Committee concerns for future agendas:** Discussion of whether basement crawl spaces and full basements should be assessed the same permit fee.

5. **Confirm next meeting date:** Next meeting April 6, 2022. Schell and Strom to be out of town but may be able to attend virtually.
6. **Adjourn:** There being no further agenda items to discuss, Ritter the declared the meeting adjourned at 6:57pm.

Minutes prepared by Chairman Ritter