

**P. O. BOX 7
ST. GERMAIN, WI 54558**

Minutes, Zoning Committee – February 02, 2022

1. **Call to order:** Ritter called meeting to order at 5:35PM
2. **Roll call, establish a quorum:** Ritter conducted the meeting from Room 4 of the Community Center with a virtual attendance option. Committee members physically present in Room 4: Vogel, Cooper, Schell, Ritter and ZA Vogel. Strom was absent. There were no virtual attendees.
3. **Public comments:** None
4. **Discussion/action topics:**
 - a. **Approve minutes of January 05 and January 06, 2022 meetings:** Motion Vogel, second Cooper to approve as presented. Motion passed 3:0 with Schell abstaining due to having been absent at the January 05 meeting.
 - b. **Review status of Old Highway 70 property:** Two Motor Vehicle Public Road Access permits have been applied for and approved. Status of the camper being used for overnight stays is uncertain. The owner is actively seeking to sell the property. Consensus of the Committee is that we should continue casual monitoring of the property and keep the topic on the agenda until it is fully resolved.
 - c. **Review draft CUP application form amendments:** Motion Schell, second Cooper to approved the amendments as presented. Motion passed by unanimous voice vote.
 - d. **Revisit decision regarding enforcement of non-permitted shipping containers:** Motion Cooper, second Vogel to recommend three options for the Town Board to present to Mr. Ahlborn:
 - Option 1:
 - A. Remove all containers from two of three St. Germain properties and consolidate them at the Kurtzweil Road site.
 - B. Provide a sketch of the property showing the location and number of containers to be stored and the approximate distance from them to front, rear and side lot lines.
 - C. Pay a \$65 per container Zoning Permit fee.
 - D. Agree to apply for a Temporary Zoning Permit for any container moved to a different St. Germain location for loading or unloading.
 - Option 2:
 - A. Keep containers at multiple St. Germain properties.
 - B. Provide a sketch of each property showing the location and number of containers to be stored and the approximate distance from them to front, rear and side lot lines.
 - C. Pay a \$65 per container Zoning Permit fee.
 - D. Pay a \$50 per site inspection fee and allow the Town to visit each property to count the containers and verify they are empty (not being used as accessory storage buildings).
 - Option 3: Comply with the requirements of the 12/20/2021 letter.
Motion passed by unanimous voice vote.
 - e. **Review Zoning Permit “Posting” and “Stop Work” forms for needed amendments:** Recommendations were made for both forms. Ritter will redraft the forms for further review as a future meeting.

- f. **Review draft Chapter 1, Sections 1 & 2 revisions pertaining to setbacks:** Motion Cooper, second Vogel to approve the draft revisions with further revisions as discussed. Motion passed by unanimous voice vote.
 - g. **Consider response to complaints of alleged non-compliance with Zoning Permit 21-31:** Motion Schell, second Cooper to take no action at this time, but to continue monitoring. Motion passed by unanimous voice vote.
 - h. **Assist Zoning Administrator with Zoning Permit Application decisions:** None
 - i. **Approve monthly Zoning Administrator compensation:** Motion Schell, second Cooper to approve ZA January compensation in the amount of \$972.19. Motion passed by unanimous voice vote.
 - j. **Committee concerns for future agendas:** Update Zoning Permit Card and Zoning Violation Card
5. **Confirm next meeting date:** March 09, 2022, 5:30PM
6. **Adjourn:** Having completed the agenda, Ritter adjourned the meeting at 7:45PM.

Minutes prepared by Chairman Ritter