

**P. O. BOX 7  
ST. GERMAIN, WI 54558**

**Minutes, Zoning Committee – May 05, 2021**

1. **Call to order:** Meeting called to order by Chairman Ritter at 5:30pm
2. **Roll call, establish a quorum:** Ritter conducted the meeting via Zoom from Room 4 of the St. Germain Community Center. Committee members also present in Room 4: Cooper  
Committee members attending virtually: Ebert, Strom, Vogel  
Committee member absent: Schell  
Also attending in Room 4: Brian Siekierzynski
3. **Public comments:** None
4. **Discussion/action topics:**
  - a. **Approve minutes of April 7, 2021 meeting:** Motion Strom, second Cooper to approve as presented. Motion passed by majority vote with Vogel abstaining.
  - b. **First review of Brian Siekierzynski Conditional Use Permit Application to construct a 12,000 square foot building on parcel 24-2428 in the Community & Highway Business zoning district:** Application was reviewed and discussed with no actions taken.
  - c. **Continued discussion of the possible regulation of shipping containers:** Continued discussion of how to proceed concluded with no consensus of opinion. Motion Strom, second Cooper to table discussion until all voting members of the committee are present. Motion passed by unanimous voice vote.
  - d. **Review DOT proposal to remove setbacks from three Highway 155 parcels:** Motion Ritter, second Vogel to table indefinitely until Wis DOT submits details of the proposal. Motion passed by unanimous voice vote.
  - e. **Clarify meaning/purpose of 1.304(C)(9) – “Additional buildings” needing a CUP, Chapter 1 – Zoning:** Consensus of committee opinion is that this is in error. Motion Cooper, second Strom to remove 1.304(C)(9) – “Additional buildings” from the ordinance. Motion passed by unanimous voice vote.
  - f. **Clarify maximum width restriction of manufactures homes in 3.01 of Chapter 3 – Mobile Homes Manufactured Housing.** Discussion resulted in uncertainty of exactly what change the Zoning Administrator was requesting be made to the ordinance. Motion Ritter, second Cooper to table until next meeting at which time Ebert will present a written draft of the ordinance change he is seeking. Motion passed by unanimous voice vote.

- g. **Zoning Administrator updates on past reports:** Ebert reported there are currently no outstanding zoning permit applications for projects underway.
  
- h. **Zoning Administrator report:**
  - 1. **Review monthly update of Zoning Administrator Permit Activity Log:** The April permit activity log was reviewed and discussed with to action taken.
  - 2. **Approve monthly Zoning Administrator compensation:** Motion Cooper, second Vogel to approve the Zoning Administrator compensation request of \$2,491.51 for the month of April 2021. Motion passed by unanimous voice vote.
  - 3. **Zoning Administrator new concerns to be discussed at a future meeting:**
    - i. Verify that 1.202, maximum area limitation for accessory buildings, is meant to apply only to vacant parcels.
    - ii. Continue discussion to Clarify maximum width restriction of manufactures homes in 3.01 of Chapter 3 – Mobile Homes Manufactured Housing.
    - iii. Verify that proceeds from Fire Number permits should be credited to Public Works Department line item “Rentals & Signs” rather than to Zoning Department.
  
- i. **Committee concerns for future agendas:** Strom will not be available for regular June meeting date. Considering the need for the full committee to continue discussing regulating shipping containers, the next meeting date was changed to June 9.
  
- j. **Adjourn:** There being no other topics on the agenda to discuss, Ritter adjourned the meeting at 7:04pm.

Minutes prepared by chairman Ritter