

**TOWN OF ST. GEMAIN
P. O. BOX 7
ST. GERMAIN, WI 54558**

Minutes, Zoning Committee – August 5, 2020

1. **Call to order:** Meeting called to order by Ritter at 5:30pm
2. **Roll call, establish a quorum:** Members present – Cooper, Schell, Ritter Strom, Ebert
Absent – Hensen
Also present – Kalisa Nampel
Ritter conducted the meeting from room 4 of the Community Center with everyone else attending virtually.
3. **Approve minutes of July 01, 2020 meeting:** Motion Cooper, second Schell to approve minutes as presented. Motion passed by unanimous roll call vote.
4. **Public comments:** There were none.
5. **Review Zoning income/expense year to date report:** The consensus of opinion was that this report will be beneficial, but needs clarity, particularly the expense items. Ritter will talk about our need with Marion Janssen.
6. **Zoning Administrator report:**
 - a. **Review monthly update of Zoning Administrator Permit Activity Log: Reviewed** and discussed with no action taken.
 - b. **Approve monthly Zoning Administrator compensation:** Motion Strom, second Cooper to approve the ZA July 2020 compensation at \$653.00 as requested. Motion passed by unanimous roll call vote.
 - c. **Zoning Administrator new concerns to be discussed at a future meeting:** Ebert reported three incidents in July where County Zoning Permits had been issued but no Town applications had been received. He is following up all all.
7. **Review draft amendments to Chapter 1 involving transferring the setback provisions of section 1.2 to the appropriate subsections of section 1.3:** Corrections to be made:
 - a. Wording in subsections 1.304(D)(4)(d), 1.305(D)(4)(d), 1.306(D)(4)(d), 1.307(D)(4)(d), 1.308(D)(4)(d) and 1.309(D)(4)(d) need to be changed from “Side lot setback” to “Rear lot setback”.
 - b. Town road setbacks in 1.304(D)(3)(a), 1.305(D)(3)(a), 1.306(D)(3)(a), 1.307(D)(3)(a), 1.308(D)(3)(a) and 1.309(D)(3)(a) need to include “(unless the lot is bisected by the town road in which case the setback shall be 75 feet from the center of the roadway)”.
Motion Schell, second Strom to approve the draft amendments with these corrections. Motion passed by unanimous roll call vote.
8. **Committee concerns:**
 - a. Schell raised an issue involving RV camper vehicles in use on a Lake Content waterfront property. Ritter shared that he had been made aware of the situation earlier that week and had discussed it with the property owner. The problem has been resolved and the violation of section 1.404 no longer exists.
 - b. Ritter explained a situation that potentially could delay adoption of section 1.410 pertaining to sexually oriented businesses. With other Chapter 1 amendments now ready for town board and public review, Ritter asked if those amendments should proceed on their own or be

coordinated with adoption of section 1.410. The consensus of opinion was that the other amendments should move forward independent of what happens with section 1.410.

9. **Adjourn:** Meeting adjourned at 6:40

Minutes prepared by chairman Ritter