

**TOWN OF ST.GERMAIN  
P. O. BOX 7  
ST. GERMAIN, WI 54558**

**Minutes, Zoning Committee – July 1, 2020**

1. **Call to order:** Meeting called to order by Ritter at 5:32pm
2. **Roll call, establish a quorum:** Members present – Cooper, Schell, Ritter, Strom, Ebert  
Absent – Hensen  
Ritter conducted the meeting virtually from Room 4 with Cooper also physically in attendance

**Discussion/action topics:**

3. **Approve minutes of June 03, 2020 meeting:** Motion Schell, second Strom to approve as presented. Motion passed by unanimous roll call vote
4. **Public comments:** None
5. **Review Zoning Department income/expense year-to-date report:** Being that the meeting was convened on the first day of July, Ritter had not yet received a June report from the treasurer. No review occurred. This topic is to appear on all future meeting agendas beginning with year-to-date figures through July at the August 5 meeting.
6. **Zoning Administrator report:**
  - a. **Review monthly update of Zoning Administrator Permit Activity Log:** Reviewed and discussed with no action taken
  - b. **Approve monthly Zoning Administrator compensation:** Motion Strom, second Cooper action was taken. This topic to appear routinely on future agendas beginning with an end of July report at the August to approve the ZA June 2020 compensation at \$1,885.49. Motion passed by unanimous roll call vote.
  - c. **Zoning Administrator new concerns to be discussed at a future meeting:** None
7. **Consider deteting section 1.201 SETBACKS from zoning ordinance and placing all setback requirements in the corresponding subsections of 1.300 ZONING DISTRICT REGULATIONS:**  
Following discussion the consensus of the Committee was to relocate the setback provisions of §1.210 to the appropriate subsections of §1.300. Ritter will present a draft of those changes at the next Committee meeting.  
  
Following further discussion, motion Strom, second Cooper to amend the side and rear lot setback restrictions for garages and accessory buildings in all residential districts to five feet regardless of lot size to be consistent with Vilas County setback rules. Motion passed by unanimous roll call vote. Ritter will include this revision in his draft referenced above.
8. **Committee concerns:** Ritter explained briefly that the draft ordinance pertaining to sexually oriented businesses will be presented for consideration by the Town Board and the Sexually Oriented Businesses Committee as provisions of Chapter 1 – Zoning and that the draft suggests certain responsibilities of the Zoning Committee. Cooper indicated that the Zoning Committee should be functioning as five active members at the time those provisions are considered by the committee.
9. **Adjourn:** Meeting was adjourned at 7:30pm.

